

2. AMENDMENT/MODIFICATION NO. 13	3. EFFECTIVE DATE 30-Jan-2014	4. REQUISITION/PURCHASE REQ. NO. 1300400820	5. PROJECT NO. (If applicable) N/A
6. ISSUED BY CODE	N00253	7. ADMINISTERED BY (If other than Item 6) CODE	S2404A

NUWC, KEYPORT DIVISION  
610 Dowell Street  
Keyport WA 98345-7610  
brett.markle@navy.mil 360-315-3389

DCMA Manassas  
10500 BATTLEVIEW PARKWAY, SUITE 200  
MANASSAS VA 20109-2342

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) PRISM MARITIME LLC 1416 Kelland Drive, Ste B Chesapeake VA 23320-4447		9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	<input checked="" type="checkbox"/>	10A. MODIFICATION OF CONTRACT/ORDER NO.  N00178-07-D-5198-FY01
		10B. DATED (SEE ITEM 13)  21-Sep-2012
CAGE CODE 4LE80	FACILITY CODE	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE SECTION G

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[ ]	
[ ]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
[X]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.232-22 Limitation of Funds
[ ]	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)  Letitia M. Nichols, Contracts Manger	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  Peter R Gervais, Contracting Officer
15B. CONTRACTOR/OFFEROR  /s/Letitia M. Nichols (Signature of person authorized to sign)	15C. DATE SIGNED 30-Jan-2014
16B. UNITED STATES OF AMERICA  BY /s/Peter R Gervais (Signature of Contracting Officer)	16C. DATE SIGNED 30-Jan-2014

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

**STANDARD FORM 30** (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

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**GENERAL INFORMATION**

The purpose of this modification is to a) document acceptance of the revised CVN 69 installation proposal, b) move ceiling, c) fully fund CVN 69 CDR004, d) fully fund CVN 69 installation ODCs, e) revise Section H 1.0, Key Personnel, and f) update Section H NMCARS 5252.232-9104.

Accordingly, said Task Order is modified as follows:

a) Acceptance of the negotiated revised CVN 69 installation proposal dated 21 January 2014 amounts are as follows:

CVN 69	Amount
Installation Labor	\$1,520,682.82
Installation ODCs	\$249,822.49
<b>Total</b>	<b>\$1,770,505.31</b>

CVN 69 installation Ceiling is as follows:

SLIN	Description	Mod	FROM			BY			Total		
			Cost	Fee	Total	Cost	Fee	Total	Cost	Fee	Total
4010	Install #1 Installation	Award			\$1,191,725.12			\$0.00			\$1,191,725.12
4011	Install #1 Installation	13			\$0.00			\$328,957.70			\$328,957.70
6010	Install #1 Installation	Award	\$101,570.56	\$0.00	\$101,570.56	\$0.00	\$0.00	\$0.00	\$101,570.56	\$0.00	\$101,570.56
6011	Install #1 Installation	11	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00
6012	Install #1 Installation	13	\$0.00	\$0.00	\$0.00	\$123,251.93	\$0.00	\$123,251.93	\$123,251.93	\$0.00	\$123,251.93
<b>Total</b>					<b>\$1,318,295.68</b>			<b>\$452,209.63</b>			<b>\$1,770,505.31</b>

b) Ceiling is moved as follows:

CLIN	From (\$)	By (\$)	To (\$)
4310	\$999,432.93	(\$328,957.70)	\$670,475.23
4011	\$0.00	\$328,957.70	\$328,957.70
6310	\$622,848.12	(\$165,340.97)	\$457,507.15
6001	\$0.00	\$42,089.04	\$42,089.04
6012	\$0.00	\$123,251.93	\$123,251.93
<b>Total</b>	<b>\$1,622,281.05</b>	<b>\$0.00</b>	<b>\$1,622,281.05</b>

c) CVN 69 CDR004 is fully funded as follows:

1. CLIN 6001 is added
2. Full funding is obligated to fund CVN69 CDR004 as follows:

CVN69	Description	Modification	FROM			BY			Total		
SLIN	Description	Modification	Cost	Fee	Total	Cost	Fee	Total	Cost	Fee	Total
6001	Install #1 Installation	13	\$0.00	\$0.00	\$0.00	\$42,089.04	\$0.00	\$42,089.04	\$42,089.04	\$0.00	\$42,089.04

d) Fully fund CVN 69 installation ODCs based on the revised proposal dated 21 January 2014:

1. CLIN 6012 is added
2. Full funding is obligated to fully fund CVN69 installation ODCs as follows:

CVN69	Description	Modification	FROM			BY			Total		
SLIN	Description	Modification	Cost	Fee	Total	Cost	Fee	Total	Cost	Fee	Total
6010	Install #1 Installation	Award	\$101,570.56	\$0.00	\$101,570.56	\$0.00	\$0.00	\$0.00	\$101,570.56	\$0.00	\$101,570.56
6011	Install #1 Installation	11	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00
6012	Install #1 Installation	13	\$0.00	\$0.00	\$0.00	\$123,251.93	\$0.00	\$123,251.93	\$123,251.93	\$0.00	\$123,251.93
<b>Total</b>			<b>\$126,570.56</b>	<b>\$0.00</b>	<b>\$126,570.56</b>	<b>\$123,251.93</b>	<b>\$0.00</b>	<b>\$123,251.93</b>	<b>\$249,822.49</b>	<b>\$0.00</b>	<b>\$249,822.49</b>

e) Section H 1.0, Key Personnel is changed as follows:

FROM:

Key Personnel Position	Name	Install
Program Manager		1, 2, 3, and 4
Project Alteration Installation Team (AIT) Lead		1, 3, and 4
Electrical Lead		1, 3, and 4
Project AIT Lead		2

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Electrical Lead [REDACTED] 2

TO:

Key Personnel Position	Name	Install
Program Manager	[REDACTED]	1, 2, 3, and 4
Project Alteration Installation Team (AIT) Lead	[REDACTED]	1, 3, and 4
Electrical Lead	[REDACTED]	1, 3, and 4
Project AIT Lead	[REDACTED]	2
Electrical Lead	[REDACTED]	2

f) Section H, NMCARS 5252.232-9104, ALLOTMENT OF FUNDS (JAN 2008), is changed as follows:

FROM:

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

CLIN	Allotted Cost	Allotted Fee	CPFF	Est. PoP Start	Est. PoP End
4020	\$ -	\$ -	\$ -	3/19/2013	8/16/2013
6020	\$ -	\$ -	\$ -	3/19/2013	8/16/2013
4110	[REDACTED]	[REDACTED]	\$ 1,707,129.81	5/28/2013	9/20/2015
4120	\$ -	\$ -	\$ -	8/1/2013	1/23/2014
6120	\$ -	\$ -	\$ -	8/1/2013	1/23/2014
4200	\$ -	\$ -	\$ -	1/15/14	5/15/2014
4210	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
4220	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
6200	\$ -	\$ -	\$ -	1/15/14	5/15/2014
6210	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
6220	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
4300	\$ -	\$ -	\$ -	9/13/14	1/11/2015
4310	\$ -	\$ -	\$ -	1/12/2015	6/11/2015
4320	\$ -	\$ -	\$ -	1/12/2015	6/11/2015
6300	\$ -	\$ -	\$ -	9/13/14	1/11/2015
6310	\$ -	\$ -	\$ -	1/12/2015	6/11/2015
6320	\$ -	\$ -	\$ -	1/12/2015	6/11/2015

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs 4000, 4001, 4010, 4100, 4101, 4102, 6000, 6010, 6011, 6100, 6101, 6110, and 6111 are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

TO:

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

CLIN	Allotted Cost	Allotted Fee	CPFF	Est. PoP Start	Est. PoP End
4011	\$ -	\$ -	\$ -	1/31/2014	9/20/2015
4020	\$ -	\$ -	\$ -	3/19/2013	8/16/2013
6020	\$ -	\$ -	\$ -	3/19/2013	8/16/2013
4110	[REDACTED]	[REDACTED]	\$ 1,707,129.81	5/28/2013	9/20/2015
4120	\$ -	\$ -	\$ -	8/1/2013	1/23/2014
6120	\$ -	\$ -	\$ -	8/1/2013	1/23/2014
4200	\$ -	\$ -	\$ -	1/15/14	5/15/2014
4210	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
4220	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
6200	\$ -	\$ -	\$ -	1/15/14	5/15/2014
6210	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
6220	\$ -	\$ -	\$ -	5/16/2014	10/13/2014
4300	\$ -	\$ -	\$ -	9/13/14	1/11/2015
4310	\$ -	\$ -	\$ -	1/12/2015	6/11/2015
4320	\$ -	\$ -	\$ -	1/12/2015	6/11/2015
6300	\$ -	\$ -	\$ -	9/13/14	1/11/2015
6310	\$ -	\$ -	\$ -	1/12/2015	6/11/2015

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6320	\$ -	\$ -	\$ -	1/12/2015	6/11/2015
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(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs 4000, 4001, 4010, 4100, 4101, 4102, 6000, 6001, 6010, 6011, 6012, 6100, 6101, 6110, and 6111 are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20).

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	R425	Install #1 Labor for Planning CVN 69 in Norfolk, VA. (OPN)	█	█	█	█	\$87,389.91
4001	R425	Install #1 Labor for Planning CVN 69 in Norfolk, VA. Condition Report 001A.  Mod 05: Create CLIN and move \$45,811.01 of ceiling from CLIN 4300 and 4310 (OPN)	█	█	█	█	\$45,811.01
4010	R425	Install #1 Labor for Installation CVN 69 in Norfolk, VA. (OPN)	█	█	█	█	\$1,191,725.12
4011	R425	Install #1 Labor for Installation CVN 69 in Norfolk, VA.  Mod 13: Create CLIN and move \$328,957.70 of ceiling from CLIN 4310. (OPN)	█	█	█	█	\$328,957.70
4020	R425	Install #1 Labor for Change requests, Condition Reports, Delays and Disruptions (OPN)	█	█	█	█	\$115,006.33
4100	R425	Install #2 Labor for Planning CVN 74 in	█	█	█	█	\$90,498.39

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Bremerton, WA.  
(OPN)

4101	R425	Install #2 Labor for Planning CVN 74 in Bremerton, WA. Condition Report 001A.	● ●	●●●●●	●●●●●	\$64,033.10
		Mod 04: Create CLIN and move \$64,033.10 of ceiling from CLIN 4300 (OPN)				
410101	R425	Incrementally fund Install #2 CVN 74 in the amount of \$52,587.65. (OPN)				
410102	R425	Fully fund Install #2 CVN 74 Condition Report 001A in the amount of \$11,445.45. (OPN)				
4102	R425	Install #2 Labor for Planning CVN 74 in Bremerton, WA. Condition Report 002B.	● ●	●●●●●	●●●●●	\$7,954.64
		Mod 10: Create CLIN and move \$7,954.64 of ceiling from CLIN 4310 (OPN)				
4110	R425	Install #2 Labor for Installation Mod 07: move \$92,599.71 of ceiling from CLIN 4310 (OPN)	● ●	●●●●●	●●●●●	\$1,799,028.39
411001	R425	Mod 06: Incrementally fund Install #2 CVN 74 installation in the amount of \$125,179.68. (OPN)				
411002	R425	Mod 07:				

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Incrementally  
fund Install #2  
CVN 74  
installation in  
the amount of  
\$1,581,950.13.  
(OPN)

4120	R425	Install #2 Labor for Change requests, Condition Reports, Delays and Disruptions (OPN)	██	██	██████████	██████████	\$167,446.11
4200	R425	Install #3 Labor for Planning (OPN)	██	██	██████████	██████████	\$90,082.57
4210	R425	Install #3 Labor for Installation (OPN)	██	██	██████████	██████████	\$1,296,321.91
4220	R425	Install #3 Labor for Change requests, Condition Reports, Delays and Disruptions (OPN)	██	██	██████████	██████████	\$128,190.83
4300	R425	Install #4 Labor for Planning  Mod 04: Moved \$64,033.10 of ceiling to CLIN 4101. Mod 05: Moved \$20,210.63 of ceiling to CLIN 4001. (OPN)	██	██	██████████	██████████	\$0.00
4310	R425	Install #4 Labor for Installation  Mod 05: Move \$25,600.38 of ceiling to CLIN 4001. Mod 07: Move \$92,599.71 of ceiling to CLIN 4110. Mod 10: Move \$7,954.64 of ceiling to CLIN	██	██	██████████	██████████	\$670,475.23

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4102.  
Mod 13: Move  
\$328,957.70 of  
ceiling to CLIN  
4011. (OPN)

4320	R425	Install #4 Labor for Change requests, Condition Reports, Delays and Disruptions (OPN)	● ●	●●●●●	●●●●●	\$111,718.11
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For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R425	Install #1 ODC for Planning CVN 69 in Norfolk, VA. (OPN)	1.0	LO	\$254,587.63
6001	R425	Install #1 ODC for Planning CVN 69 in Norfolk, VA. Condition Report 004.  Mod 13: Create CLIN and move \$42,089.04 of ceiling from CLIN 6310. (OPN)	1.0	LO	\$42,089.04
6010	R425	Install #1 ODC for Installation CVN 69 in Norfolk, VA. (OPN)	1.0	LO	\$101,570.56
6011	R425	Install #1 ODC for Installation CVN 69 in Norfolk, VA. Condition Report 003.  Mod 11: Create CLIN and move \$25,000.00 of ceiling from CLIN 6310 (OPN)	1.0	LO	\$25,000.00
6012	R425	Install #1 ODC	1.0	LO	\$123,251.93



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for Installation  
CVN 69 in  
Norfolk, VA.

Mod 13: Create  
CLIN and move  
\$123,251.93 of  
ceiling from CLIN  
6310. (OPN)

6020	R425	Install #1 ODC for Change requests, Condition Reports, Delays and Disruptions (OPN)	1.0 LO	\$57,282.44
6100	R425	Install #2 ODC for Planning CVN 74 in Bremerton, WA. (OPN)	1.0 LO	\$232,423.24
6101	R425	Install #2 ODC for Planning CVN 74 in Bremerton, WA. Condition Report 001A.	1.0 LO	\$328,278.36
		Mod 04: Create CLIN and move \$328,278.36 of ceiling from CLINs 6300 and 6310. (OPN)		
610101	R425	Incrementally fund Install #2 CVN 74 in the amount of \$314,306.52. (OPN)		
610102	R425	Fully fund Install #2 CVN 74 Condition Report 001A in the amount of \$13,971.84. (OPN)		
6110	R425	Install #2 ODC for Installation Mod 07: Move \$1,092.90 of ceiling from CLIN 6310 and fully	1.0 LO	\$620,047.52

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fund CLIN in the amount of \$620,047.52 (OPN)

6111 R425 Install #2 ODC for Installation CVN 74 in Bremerton, WA. Condition Report CDR042A. 1.0 LO \$60,578.00

Mod 12: Create CLIN and move \$60,578.00 of ceiling from CLIN 6310. (OPN)

6120 R425 Install #2 ODC for Change requests, Condition Reports, Delays and Disruptions (OPN) 1.0 LO \$55,926.81

6200 R425 Install #3 ODC for Planning (OPN) 1.0 LO \$248,152.31

6210 R425 Install #3 ODC for Installation (OPN) 1.0 LO \$578,082.43

6220 R425 Install #3 ODC for Change requests, Condition Reports, Delays and Disruptions (OPN) 1.0 LO \$56,005.00

6300 R425 Install #4 ODC for Planning 1.0 LO \$0.00

Mod 04: Move \$242,833.38 of ceiling to CLIN 6101 (OPN)

6310 R425 Install #4 ODC for Installation 1.0 LO \$457,507.15

Mod 04: Move \$85,444.98 of ceiling to CLIN 6101.  
Mod 07: Move \$1,092.90 of

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ceiling to CLIN  
6110.  
Mod 11: Move  
\$25,000.00 of  
ceiling to CLIN  
6011.  
Mod 12: Move  
\$60,578.00 of  
ceiling to CLIN  
6111.  
Mod 13: Move  
\$42,089.04 of  
ceiling to CLIN  
6001 and  
\$123,251.93 of  
ceiling to CLIN  
6012. (OPN)

6320	R425	Install #4 ODC for Change requests, Condition Reports, Delays and Disruptions (OPN)	1.0 LO	\$54,575.00
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#### CLAUSES INCORPORATED BY FULL TEXT

##### HQ B-2-0014 PAYMENTS OF FEE (S) (COMPLETION) (NAVSEA) (MAY 1993)

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, "fixed fee" in cost-plus-fixed-fee type contracts for completion and phase type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be equal to [REDACTED] of the allowable cost of each invoice submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or "INCENTIVE FEE" clause, as applicable (percentage of fee is based on fee dollars divided by estimated cost dollars, including facilities capital cost of money). Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract.

(c) In the event of discontinuance of the work under this contract, or any specified phase of the contract, in accordance with the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22) or "LIMITATION OF COST" (FAR 52.232-20), as applicable, the fee shall be equitably adjusted by mutual agreement to reflect the diminution of work. If the adjusted fee is less than the sum of all fee payments made to the Contractor under this contract, the Contractor shall repay the excess amount to the Government. If the adjusted fee exceeds all payments made to the Contractor under this contract, the Contractor shall be paid the additional amount, subject to the availability of funds. In no event shall the Government be required to pay the

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Contractor any amount in excess of the funds obligated under this contract at the time of the discontinuance of work.

(d) Fee(s) withheld pursuant to the terms and conditions of this contract shall not be paid until the contract has been modified to reduce the fee(s) in accordance with paragraph (c) above, or until the Procuring Contracting Officer has advised the paying office in writing that no fee adjustment is required.

(End of Text)

**HQ B-2-0021 CONTRACT TYPE SUMMARY FOR PAYMENT OFFICE (COST TYPE) (NAVSEA)  
(FEB 1997)**

This entire contract is cost type.

(End of Text)

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### STATEMENT OF WORK

#### 1.0 BACKGROUND

The Naval Undersea Warfare Center (NUWC) Division Keyport In-Service Engineering (ISE) Department is responsible for providing Engineering, Maintenance, Alteration Installations, and Technical Support for various systems installed on board U.S. Navy vessels. The Naval Undersea Warfare Center Systems Engineering Division is responsible for: developing alteration installation packages supporting upgrades; fielding systems through the alteration installation process; preparing, planning, and providing conformance documentation to support the installation of various alterations; conducting pre-and post-installation testing to verify equipment status; publishing alteration installation results and completion reports; and, maintaining a NAVSEA approved Alteration Installation Team (AIT) Quality Assurance Program and Process.

#### 2.0 SCOPE

For each installation, the contractor shall perform all tasks required and delineated in this Statement of Work (SOW) upon receipt of the Technical Instruction Letter (TIL) from the Contracting Officer's Representative (COR). The contractor shall ensure that all work meets performance objectives, standards, or tolerances specified or included in applicable reference documents. All work shall be performed within time limits specified in the TILs to meet the customer's installation schedule regardless of constraints present on-board the ship or at the facility. Any effort undertaken by the contractor pursuant to oral directions and instructions, other than in accordance with the provisions herein of the task order, shall be at the contractor's risk and expense. If the contractor feels they have received direction that is not within the scope of the task order and TIL, they shall follow FAR clause 52.243-7 Notification of Changes. They shall also notify the COR within forty-eight (48) hours and receive a ruling before complying. The scope of work shall include the modification and installation of upgrades and alterations in accordance with (IAW) the references in paragraph 3 and associated Ship Installation Drawing (SID). The approximate number of installations for the life of this task order is provided in Attachment 1.

#### 3.0 REFERENCES (Available from Contracting Officer's Representative)

The contractor shall comply with the following documents during the performance of work tasked under this SOW. In those circumstances where the contractor's established in-house practices, procedures and systems, or commercial equivalent standards, are to be used, the contractor shall submit to the government for approval any equivalent substitutes that are planned at least sixty (60) days prior to the start of each installation. The government will review all substitutes and reserves the right to disapprove those substitutes. The government will provide notification of any approved substitutes at least thirty (30) days prior to the start of the installation.

(a) SCD/SHIPALT Packages SCD 3799 or similar SCD/SHIPALT document

(b) Reserved

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- (c) DOD-STD-2003 Electrical Plant Installation Standard Methods
- (d) NSTS 9090-310 (Series), Alterations to Ships Accomplished by Alteration Installation Teams
- (e) MIL-STD-2042B, Fiber Optic Topology Installation Standard Methods for Naval Ships
- (f) Technical Specification 9090-100 (Series) - SHIPALT Liaison Action Record (LAR)
- (g) COMFLTFORCOMINST 4790.3, (Series), Joint Fleet Maintenance Manual
- (h) NAVSEA 0948-LP-045-7010, Volume (Series), with ACNs 1-1 through 1-6, Material Control Standard (Non-Nuclear)
- (i) NAVSEAINST 3120.1/NAVSEA Technical Publication S0400-AD-URM-010/TUM, (Series), Tag-out User's Manual
- (j) NAVSEA Standard Item 009-07, Confined Space Entry, Certification, Fire Prevention and Housekeeping
- (k) NAVSEA S9074-AQ-GIB-010/248; Requirements for Welding and Brazing Procedure and Performance Qualification
- (l) NAVSEA Standard Item 009-04, Quality Management System
- (m) S9086 CH-STM-010/CH-074R5; Naval Ships Technical Manual, Chapter 074-Volume 1, Welding and Allied Processes.
- (n) NAVSEA Technical Publication T9074-AR-GIB-010/278; Requirements for Fabrication Welding and Inspection and Casting Inspection and Repair for Machinery, Piping, and Pressure Vessels
- (o) NFPA Standard 51B, Standard for Fire Prevention During Welding, Cutting and Other Hot Work
- (p) NFPA Standard 312, Standard for Fire Prevention of Vessels During Construction, Repair and Lay-up
- (q) 29 CFR Part 1915, Occupational Safety and Health Standards for Shipyard Employment
- (r) 29 CFR Part 1910.134, Occupational Safety and Health Standards, Respirator Protection
- (s) NAVSEA Technical Publication S9074-AS-GIB-010/271 with ACN-1; Requirements for Nondestructive Testing
- (t) MIL-STD-2035; Nondestructive Testing Acceptance Criteria
- (u) NAVSEA 0900-LP-001-7000; Fabrication and Inspection of Brazed Piping Systems
- (v) NAVSEA 0901-LP-480-0002/Chapter 9480; General Requirements for Piping Systems
- (w) NAVSEA S9086-VH-STM-010/Chapter 635R2; Thermal, Fire and Acoustic Installation

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(x) ANSI/NCSL Z540-1: General Requirements for Calibration Laboratories and Measuring and Test Equipment

(y) Navy Ships Technical Manual (NSTM) 300, Electric Plant-General, NAVSEA S9086-KC-STM-010

(z) NAVSEA SL720-AA-MAN-010 Rev 2 Ch-2, Fleet Modernization Program (FMP) and Operations Manual (Vol. I and II)

(aa) NAVSEAINST 4700.17 (Series) - Preparation and Review of Trouble Reports

(ab) NAVSEA STANDARD Item 099 Series

(ac) NAVSEA STANDARD Item 009-22 Shipboard Electric cable Tests

(ad) NAVSEA STANDARD Item 009-73 Shipboard Electrical/Electronic/Fiber Optic Cable Removal Relocate and Install.

(ae) PMBOK- <http://www.pmi.org/PMBOK-Guide-and-Standards.aspx>

## **4.0 REQUIREMENTS**

### **4.1 Program Management.**

The contractor shall establish and maintain a management program during task order performance, incorporating details of the requirements set forth in this SOW. As a minimum, the management program shall identify all contractor resources; i.e., equipment, material, supplies, and staffing plan on how these resources will enable the contractor to meet performance objectives. The contractor shall provide program management oversight to ensure all work conducted within this contract is planned and executed in a manner that will achieve all management, technical, logistics, budget and schedule objectives. The contractor shall ensure coordination and integration of all functional areas within each task or project.

4.1.1 Subcontractor Management. The contractor is responsible for performance requirements delineated in this SOW, and shall institute appropriate management actions relative to subcontractor performance. Requirements that are contractually specified shall apply to subcontractor performance; however, the contractor shall be accountable for compliance of subcontractors and is responsible for ensuring all deliverable products comply with task order requirements.

4.1.2 Assignment of Responsibility and Authority. The contractor shall identify the organizational elements responsible for conducting the activities delineated in this SOW. Responsibilities shall be assigned and clear lines of authority defined for determining and controlling the resources necessary to satisfy each element of this SOW. The billets listed below shall be considered key personnel. For each installation, the contractor shall appoint, in writing the person filling these billets. The contractor shall notify the Government of any changes regarding authority, responsibility, or key personnel changes made by the contractor during the period of performance in accordance with Section H, Special Contract Requirements, of the basic contract.

Program Manager. The contractor shall designate a Program Manager (PM) who shall possess

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sufficient corporate authority to manage, direct, execute and control all elements of the task order. The PM shall serve as the primary technical point of contact between the contractor and the COR, and be responsible for the coordination of all contractor technical activities related to the task order. Minimum qualification 9 years experience as a Program Manager, with a minimum of 3 years experience related to planning, coordinating, executing, and documenting alteration installation projects in support of United States Navy Vessels.

Alteration Installation Team Lead. The contractor shall designate AIT Leads to the COR who shall possess sufficient corporate authority to direct the activities of all AIT members including subcontractors if used on-board the ship/facility. The AIT Lead is the primary shipboard point of contract (POC) for the AIT. The lead is directly responsible for the conduct of all members of the AIT and responsible for the coordination of all prefabrication and shipboard work. It is expected that the AIT lead will work closely with the government On-Site Installation Coordinator (OSIC) while coordinating the performance of AIT work. Minimum qualification nine (9) years experience as a team member, with a minimum of three (3) years experience as a team lead in the execution of alteration installation projects in support of United States Navy Vessels.

Electrical Lead. The contractor shall designate an electrical lead that shall possess sufficient authority to manage, direct, execute, and control all electrical and electronic elements of the task order. The electrical lead shall have sufficient knowledge of the scope of work in the AIT Ships Installation Drawing package to begin executing work packages during prefabrication and at the start of the installation. Minimum qualification 9 years experience in electrical/electronics installation and troubleshooting, with minimum of 3 years experience as a electrical lead in the execution of alteration installation projects in support of United States Navy Vessels.

4.1.3. Resources. The contractor shall provide certified and qualified personnel to complete the work and supply evidence of qualifications to the government upon request IAW NAVSEA and local Shipyard guidelines.

4.1.4. Project Schedule (PS). For each installation, the Contractor shall develop and maintain a Project Schedule (PS) IAW with Contract Data Requirements List (CDRL) A001.

4.1.5 Work Breakdown Structure (WBS). The contractor shall develop, deliver, and maintain a WBS using MIL-STD 881C as guidance IAW CDRL A002. The WBS shall be an essential reference document for planning, controlling, and reporting requirements. The contractor shall ensure traceability of subcontractor data supporting the prime WBS. This WBS shall be used to develop, maintain and report all financial information related to efforts on this contract.

4.1.6 Progress, Status and Management Reports. The contractor report program management metrics for program management including cost, schedule, and performance. The contractor shall deliver Progress, Status and Management Reports that capture the metrics IAW CDRL A003. The contractor shall report costs IAW CDRL A003 and Section G. The cost report format may be refined during the pre-performance conference.

4.1.7 Technical Reports – Studies/Services IAW CDRL A004.

4.1.7.1 Occupational Safety & Health (OSH) Plan. The contractor shall prepare, maintain and submit an OSH Plan IAW Paragraph 3 References (q) and(r) thirty (30) days prior to installation start. The plan shall cover work events that include the proper use of Personal Protective Equipment (PPE), procedures for working with known hazardous materials and procedures for



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working in known hazardous situations. The contractor shall establish a process to identify, track and resolve Environment, Safety and Occupational Health (ESOH) hazards. The contractor shall track potential hazards in an ESOH database. Each hazard tracking record will contain:

- (a) Description of hazard.
- (b) Prioritization (ranking) of the hazard (risk) based on the hazard severity and probability of occurrence.
- (c) Controls to reduce the risk.
- (d) Verification of control implementation.
- (e) Identification of any residual risk.
- (f) Responsible action person and organizational element.
- (g) Final resolution of the hazard. In addition to the Occupational Safety & Health Plan described above, the contract shall comply with the requirements of the Lead Maintenance Activity/ Naval Supervising Activity (LMA/NSA) Memorandum of Agreement (MOA) to ensure that:
  - All portable electrical equipment has been verified safe prior to shipboard use.
  - Contractor personnel comply with all Federal and State OSHA regulations.
  - Contractor personnel adhere to safety requirements. This includes, but is not limited to: wearing safety shoes at all times within designated foot hazardous areas, or when engaged in foot hazardous operations; eye protection with side shields as posted and/or whenever eye protection is necessary; and hearing protection and hardhats as posted and/or whenever such protection is necessary.

4.1.7.2 Environmental and Hazardous Material (HAZMAT) Plan. The contractor shall prepare, maintain and submit an Environmental and HAZMAT Plan sixty (60) days prior to installation start. The plan shall provide procedures for securing, removing, and restoring equipment in case of extreme weather conditions such as, but not limited to, hurricanes. The plan shall also provide procedures for the proper handling of an oil and/or hazardous material spill, handling of paint, asbestos removal, lead abatement, mastic removal, chromium abatement, and poly chlorinated biphenyls (PCB) handling and disposal.

In addition to the items described above; the contract shall comply with the requirements of the LMA/NSA MOA to ensure that:

- Contractor shall be responsible for compliance with all local permit conditions and applicable state and federal environmental regulations.
- Contractor shall be responsible for compliance and recordkeeping for abrasive blasting, welding, metal disposition, metal plating, fuel consumption (gasoline & diesel) for off-road vehicles (forklifts & man-lifts) and portable engines.
- Contractor personnel shall become familiar with and adhere to the local Environmental Policy.

4.1.7.3 RESERVED

4.1.7.4 Contractor Quality Assurance Workbook: The contractor shall develop a quality assurance workbook IAW Reference (d) and submitted to Government sixty (60) days prior to

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installation. The quality assurance workbook shall include "work packages," as defined in the WBS, that support the tasks identified in the schedule, define the scope in sufficient detail to support work execution, and provide Objective Quality Evidence (OQE) of task completion. OQE may consist of visual weld inspections, electrical or fiber optic test results. The government will review the quality assurance workbook and provide comments within fourteen (14) days of receipt.

4.1.7.5 Liaison Action Records (LAR): The contractor shall provide LARs to the OSIC for submission to the planning yard whenever non-conformities between the SIDs and the as-found condition is identified, or whenever compliance with SIDs is not possible.

4.1.7.6 Shipcheck LARs shall be submitted to the planning yard within ten days (10) after the completion of the ship check. The ship check report shall contain a listing of existing ship conditions that are not reflected in the SIDS. The contractor shall provide a list of Liaison Action Requests (LARs) generated as a result of the ship check. The contractor shall provide the ship check report within fifteen (15) days after the completion of the ship check to the OSIC and the COR.

4.1.7.7 Condition Reports: The Condition Report shall include analysis completed and corrective actions recommended to address the problem. The contractor shall submit Condition Reports to the COR and OSIC within one (1) day of the issue. The contractor shall track condition reports on the cost report.

4.1.7.7.1 Trouble Reports: The contractor will participate as necessary when a problem results in the government initiating a Trouble Report. Trouble Reports will be generated if the problem may affect ship safety, cause significant damage to a ships or its equipment, delay deployment, incur substantial cost increase, or involve severe injury to personnel.

4.1.7.7.2 Corrective Action Requests (CAR): The government will submit a CAR to the contractor as an effective follow up system to ensure acceptable problem resolution. The contractor shall be expected to report the correction of Minor Nonconformities such as housekeeping within 24 hours. Major Nonconformities such as significant product deficiencies, hazardous or unsafe conditions, will be investigated by the contractor. The contractor shall determine the scope of the problem, identify root causes, take action to correct the causes, and implement corrective actions to prevent a recurrence. The contractor shall provide their initial finding to a Major Nonconformity CAR within 5 days, and the final findings with 15 days. The contractor shall report to the government when all corrective actions have been implemented.

4.1.7.8 Audits: The contractor shall provide a report of quality surveillance and audits conducted on process compliance, adherence to SIDs and specifications, quality assurance, and personnel qualifications within 15 days of completion. Surveillance audits shall be conducted IAW Contractor Quality Assurance (QA) Workbook Report (paragraph 4.1.7.4) and shall document the deficiencies and corrective actions where the AIT failed to satisfy quality or technical requirements.

## **4.2 Planning**

### **4.2.1 Installation Planning and Coordination.**

The contractor shall perform installation planning activities associated with installation of system units and components. The planning period will be six (6) months for the first installation and four (4) months for installations two through four. The contractor shall prepare for and attend

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the AIT work integration meeting. The appropriate attendees for the AIT work integration meeting will be the Contractor Program Manager and AIT Lead.

#### 4.2.2. Pre-Performance Conference

Within fifteen (15) days after task order award, the contractor shall meet in conference with representatives of the Contracting Officer, at a time determined by the Contracting Officer, to discuss and develop mutual understanding relative to scheduling and administering work.

#### 4.2.3 Memorandum of Agreement

The MOA is an agreement between the LMA/NSA (Shipyard, SUPSHIP), Government AIT Team & Contractor Support describing how the parties will work together during each SID/SHIPALT. The MOA template will be provided by the government to the contractor. The contractor shall review the MOA template and provide recommended input, including services requests as an enclosure, to the government fifteen (15) days prior to the first pre-installation planning meeting for review and acceptance. The contractor shall comply with LMA/NSA MOA.

#### 4.2.4 Pre-Installation Ship Check

The contractor shall conduct the shipcheck. Planning for the shipcheck will be IAW the Technical Instruction Letter. The appropriate attendees for the shipcheck will be the AIT Lead, Electrical and Mechanical Lead.

#### 4.2.5 Material Procurement and Pre-Installation Item Fabrication

The contractor shall provide (fabricate or procure) all material items not provided as Government Furnished Property (GFP) required to perform installation of system units and components per the SIDs. This includes all systems and components identified as Installation Activity Furnished (IAF) items on the List of Materials pages of the SIDs. The contractor shall have all material at the work site prior to the start of the installation and confirm delivery with the OSIC and COR. The contractor shall submit material exception reports IAW CDRL A004 to the OSIC and COR sixty (60) days prior to the start of the installation. The exception report shall contain a list of material that has not been delivered and an assessment of the impact of that material on the Project Schedule. Weekly updates shall be submitted to the OSIC and COR until all material is delivered on site.

### 4.3 Installation

4.3.1 The contractor shall install the alterations IAW with the SIDs and the Project Schedule. The installation period will be five (5) months. The installation shall take place as directed by the COR via technical instruction letter providing the location and platform. The contractor on-site lead and government OSIC shall be co-located at the work site. The contractor will comply with LMA/NSA requirements, objective quality evidence (OQE) shall be provided for contractor qualifications to the OSIC before start of installation. The contractor shall perform installations IAW paragraph 3 reference (a).

#### 4.3.2 On-Site Meetings

The contractor shall attend meetings as requested by the OSIC. The contractor shall provide daily installation progress reports to the OSIC to include: progress; next day's planned work; personnel resources; support services (crane; rigging); and issues/schedule delays.

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#### 4.3.3 Fire Watch Provisions

The contractor shall supply fire watches for hot work. Fire watch personnel shall be trained IAW paragraph 3 references (o) and (p) and any other training required by the LMA/NSA.

#### 4.3.4 Work Authorization Forms/Tag-outs

The contractor shall coordinate all work to be performed on the ship through the OSIC. The contractor shall follow the local NSA/LMA Work Authorization Form process. The contractor shall follow the local NSA/LMA tag-out process. The OSIC will be informed by the contractor AIT Lead of the status of all Work Authorization Forms (WAFs) and Tag-Out authorizations prior to commencing work, during in-process work, and for final close out of WAFs and tag-outs unless OSIC directs otherwise.

#### 4.3.5 Problem Identification

Upon identification of significant problems encountered during the installation, the contractor shall immediately provide verbal notification to the OSIC and COR. Significant problems include incidents which affects the ship, equipment or personnel safety, involve personnel injury, cause damage to ship or equipment, impact installation schedule, delay ship undocking or scheduled completion of availability. A Condition Report shall be submitted within 24 hours. The contractor shall provide updated Condition Reports on a weekly basis until resolved. The contractor shall maintain a process to identify root causes, corrective and preventive actions. The contractor shall participate in fact findings or formal critiques.

#### 4.3.6 Contractor Testing

4.3.6.1 The Contractor is responsible for the continuity testing of all power and data cables built, reutilized and installed during the installation. The Contractor is responsible for power checks for all equipment installed and relocated during the installation. The Contractor is not responsible for the System Operation Verification Testing (SOVT) though the Contractor shall correct any shipboard deficiencies identified during the SOVT associated with the installation. The contractor shall prepare and submit Equipment Testing and Inspection Reports. The first reports shall be submitted within one (1) week of completion of testing, the report shall be submitted IAW CDRL A005. Subsequent submissions shall be as required or one week after subsequent follow-on testing. All OQE shall be maintained for the contract period of performance.

4.3.6.2 The contractor shall check all cables for continuity and to verify that no damage has occurred to the cable or connectors during installation by performing cable continuity checks IAW paragraph 3 reference (ac). The contractor shall maintain OQE (such as cable continuity check sheets) that all cables have been tested with satisfactory results.

4.3.6.3 The contractor shall perform weld inspection IAW paragraph 3 references (k) and (n). The contractor shall maintain OQE (such as visual inspection check sheets) that all required tests have been tested with satisfactory results.

4.3.6.4 The contractor shall maintain test equipment calibrated IAW paragraph 3 reference (x).

#### 4.3.7 Post Installation

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4.3.7.1 Post Installation Hot-Wash Meeting: The contractor shall participate in post-installation hot-wash meetings to document lessons learned to be applied to future installations within two weeks of completion of installation or as scheduled by the COR. The appropriate attendees for the hot wash meeting will be the Contractor Program Manager and AIT Lead.

4.3.7.2 Post Installation Reports shall be submitted IAW CDRL A006. Post-Installation Report shall identify work completed, lessons learned, and the final installation costs (actual costs). The Post-Installation Report shall include red-line SIDs that document actual as installed information within 15 days of completion of installation.

#### 4.4 General Requirements

##### 4.4.1 Office Space, Equipment, and Transportation

The contractor shall provide their own office space, office equipment, and transportation services to and from the work site.

##### 4.4.2 Government Furnished Property

The contractor shall provide space for GFP and contractor material shipped prior to installation.

##### 4.4.2.1 Government Furnished Material (GFM)

The Government Furnished Material for installation #1 will be provided IAW Section J, Attachment 2. GFM for installations #2, #3, and #4 will be identified IAW the SIDS at the time the installation planning funding and technical instruction letter are issued. The contractor shall protect the material by storing in accordance with the appropriate commercial practices.

##### 4.4.2.2 Government Furnished Information (GFI)

Drawings, technical manuals, test data or other similar Government information will be provided prior to the installation beginning.

#### 5.0 CONTRACT DATA REQUIREMENTS LIST

The contractor shall be required to submit the CDRLs identified in Section J.

CDRL	Description	SOW Paragraph	Submission
A001	Project Schedule	SOW 4.1.4	60 Days Prior to scheduled Installation; subsequent weekly
A002	Work Breakdown Schedule (WBS)	SOW 4.1.5	60 Days Prior to scheduled Installation; subsequent no later than 5 days after impact

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A003	Contractor's Progress, Status and Management Report	SOW 4.1.6	45 days after contract award; subsequent weekly / monthly
	Contractor's Progress, Status and Management Report	SOW 4.1.6	
	Cost Report	SOW 4.1.6	
A004	Technical Report – Study/Services	SOW 4.1.7, 4.2.5	
	Occupational Safety and Health Plan	SOW 4.1.7.1	30 Days Prior to Installation Date
	Environmental Hazardous Material Plan	SOW 4.1.7.2	60 Days Prior to Installation Date
	Contractor Quality Assurance Workbook	SOW 4.1.7.4	60 Days Prior to Installation Date
	Liaison Action Records (LARs)	SOW 4.1.7.5	1 Day Upon Submission
	Ship Check Report	SOW 4.1.7.6	15 Days after Completion
	Shipcheck LARs	SOW 4.1.7.6	Within 10 Days after completion of Ship Check
	Condition Reports (CRs)	SOW 4.1.7.7	Within 1 Day of issue
	Trouble Reports	SOW 4.1.7.7.1	
	Corrective Action Requests (CAR)	SOW 4.1.7.7.2	Minor within 24 hours / Major within 15 days final finding
	Audits	SOW 4.1.7.8	Within 15 Days of Completion
	Material Exception Report	SOW 4.2.5	60 Days Prior to Installation
A005	Equipment Inspection and Test Report	SOW 4.3.6	Within 1 week of completion of inspection or testing

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A006	Post -Installation Report	SOW 4.3.5.2	15 days after completion of installation
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## 6.0 OTHER REQUIREMENTS

### 6.1 Security Requirements

The contractor shall comply with the DD Form 254, Contract Security Classification Specification, Attachment 3, and any documents such as Classification Guides attached thereto or referenced thereon.

The highest Security Classification level for this procurement is SECRET. Security requirements for shipyard work shall be performed by personnel holding at least a final CONFIDENTIAL Clearance, and may require a SECRET clearance.

### 6.2 Access to Government Site

(a) Contractor personnel shall comply with all current badging and security procedures required gaining access to any government site. Access to Naval Undersea Warfare Center Division, Keyport sites may only be gained by obtaining a badge (either permanent or temporary) coordinated with the COR. A Common Access Card (CAC) badge is required for performance of this contract and may be coordinated with the COR.

(b) The contractor shall ensure that contractor personnel employed on any government site become familiar with and obey Activity regulations. Contractor personnel shall not enter restricted areas unless required to do so in the performance of SCD work. The contractor shall seek permission/clearance prior to accessing restricted areas.

(c) Contractor personnel shall wear personal protective equipment in designated areas. All contractor equipment shall be conspicuously marked for identification. The contractor shall strictly adhere to Federal Occupational Safety and Health Agency (OSHA) Regulations, Environmental Protection Agency (EPA) Regulations, and all applicable state and local requirements.

(d) The contractor shall remove from the government site any individual whose presence is deemed by the Commander, NUWC Division Keyport, to be contrary to the public interest or inconsistent with the best interests of national security.

## 7.0 PERFORMANCE REQUIREMENTS SUMMARY

OBJECTIVE	MEASURE	STANDARD
<p><b>4.1 Program Management</b></p> <p>The Contractor shall designate a Program Manager to monitor all work conducted within this contract and assure execution</p>	Quality and timeliness	<p>For 95% of required reports, PM delivers reports that are accurate and on time. 95% of the documents will be delivered within five (5) days of due day.</p> <p>95% of reports provide evidence that</p>

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<p>is achieved in areas of management, costs/budgets, technical, logistics, and schedule objectives.</p>		<p>PM manages and controls costs within Contractor control such as funds budgeted for each task area that covers services through the length of the task order and the PM is proactive in suggesting cost savings measures.</p> <p>95% of reports accurately depict current status.</p> <p>Notify the Government 60 days prior to exceeding 75% of total estimated contract costs.</p> <p>SPI must be 1 +/- 0.15. No impact to vessel departure or other AIT schedules.</p> <p>Contractor is in compliance with QA Workbook 95% of the time.</p> <p>0 % of current funding levels on CLINs and projects are exceeded.</p> <p>Request for Proposals (RFP) and change proposals are submitted 60days prior to installations and change process 5 days before is managed with no impacts.</p> <p>Established lines of communication are followed resulting in OSIC being fully aware of any issues, problems, or impacts. All employees must be able to acknowledge any inquiry within 24 hours.</p>
<p><b>4.2 Planning</b></p> <p>The Contractor shall perform all installation planning activities associated with installation of system units and components. During the</p>	<p>Quality and timeliness</p>	<p>All project major and minor milestones as established in the Critical Path Method (CPM)/ Lead Maintenance Activity (LMA) or Naval Supervising Authority /Activity (NSA) schedules shall be met with 100% accuracy and on time.</p>



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<p>planning period, Contractor shall prepare for and attend all work integration meetings to ensure all aspects of the installation are addressed prior to start.</p>		<p>Contractor shall provide a Bill of Material initial estimate of ordered items with Material Exception Report with 90% accuracy and on time deliveries.</p> <p>Contractor material shall be adequately planned to 95% accuracy to assure no depletion prior to installation completion.</p> <p>QA workbook final deliverable will be 95% error-free and on time.</p>
<p><b><u>4.3 Installation</u></b></p> <p>The Contractor shall perform installations IAW with SIDs and defined Project Schedule.</p>	<p>Quality and timeliness</p>	<p>Cleanliness during the install shall be of the level to avoid issues, notifications, or written incident with LMA/NSA. Contracting Officer or TYCOM. Contractor shall have no more than one issue, notification or written incident per installation.</p> <p>Installation will be completed IAW drawing package with 100% accuracy.</p> <p>Approved work packages and associated technical documents are submitted 100% on time and with 95% accuracy.</p> <p>QA Workbook is executed at 100% during installation.</p> <p>0% rework.</p> <p>Post-Installation reports shall be delivered within 15 days of completion of installations with 95% accuracy and on time.</p>

## 8.0 LIST OF ACRONYMS

AIT	Alteration Installation Team
CAC	Common Access Card
CAR	Corrective Action Request
CDRL	Contract Data Requirement List
COR	Contracting Officer Representative
CR	Condition Report
EPA	Environmental Protection Agency

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ESOH	Environment, Safety and Occupational Health
GFI	Government Furnished Information
GFM	Government Furnished Material
GFP	Government Furnished Property
HAZMAT	Hazardous Material
IAF	Installation Activity Furnished
IAW	In accordance with
ISE	In-Service Engineering
LAR	Liaison Action Record
LMS/NSA	Lead Maintenance Activity/ Naval Supervising Activity
MOA	Memorandum of Agreement
NUWC	Naval Undersea Warfare Center
OQE	Objective Quality Evidence
OSH	Occupational Safety and Health
OSHA	Occupational Safety and Health Agency
OSIC	On-Site Installation Coordinator
PCB	Poly chlorinated biphenyls
PM	Program Manager
POC	Point of Contact
PS	Project Schedule
PY	Planning Yard
PYR	Planning Yard Response
QA	Quality
SID	Ships Installation Drawing
SOW	Statement of Work
TIL	Technical Instruction Letter
WAF	Work Authorization Forms
WBS	Work Breakdown Structure

## CLAUSES INCORPORATED BY FULL TEXT

### HQ C-1-0001 DATA REQUIREMENTS (NAVSEA)(SEP 1992)

The data to be furnished hereunder shall be prepared in accordance with the Contract Data Requirements List, DD Form 1423, Exhibit A, attached hereto.

*(End of Text)*

### HQ C-2-0014 CONTRACTOR'S PROPOSAL (NAVSEA) (MAR 2001)

(a) Performance of this contract by the Contractor shall be conducted and performed in accordance with detailed obligations to which the Contractor committed itself in its proposal dated 31 July 2012 in response to NAVSEA Solicitation No. N00024-12-R-3129.

(b) The technical volume(s) of the Contractor's proposal is incorporated by reference and hereby made subject to the provisions of the "ORDER OF PRECEDENCE" (FAR 52.215-8) clause of this

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contract. Under the "ORDER OF PRECEDENCE" clause, the technical volume of the Contractor's proposal referenced herein is hereby designated as item (f) of the clause, following "the specification" in the order of precedence.

*(End of Text)*

#### **HQ C-2-0059 UPDATING SPECIFICATIONS AND STANDARDS (NAVSEA)(AUG 1994)**

If, during the performance of this or any other contract, the contractor believes that any contract contains outdated or different versions of any specifications or standards, the contractor may request that all of its contracts be updated to include the current version of the applicable specification or standard. Updating shall not affect the form, fit or function of any deliverable item or increase the cost/price of the item to the Government. The contractor should submit update requests to the Procuring Contracting Officer with copies to the Administrative Contracting Officer and cognizant program office representative for approval. The contractor shall perform the contract in accordance with the existing specifications and standards until notified of approval/disapproval by the Procuring Contracting Officer. Any approved alternate specifications or standards will be incorporated into the contract.

*(End of Text)*

#### **NMCARS 5237.102(a)(1)(90), Enterprise-wide Contractor Manpower Reporting Application (ECMRA)**

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Naval Undersea Warfare Center Division Keyport via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address  
<https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at  
<https://doncmra.nmci.navy.mil>.

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## **SECTION D PACKAGING AND MARKING**

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

### **CLAUSES INCORPORATED BY FULL TEXT**

#### **HQ D-1-0001 DATA PACKAGING LANGUAGE**

Data to be delivered by Integrated Digital Environment (IDE) or other electronic media shall be as specified in the contract.

All unclassified data to be shipped shall be prepared for shipment in accordance with best commercial practice.

Classified reports, data, and documentation shall be prepared for shipment in accordance with National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M dated 28 February 2006.

*(End of Text)*

#### **HQ D-2-0008 MARKING OF REPORTS (NAVSEA) (SEP 1990)**

All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:

- (1) name and business address of the Contractor
- (2) contract number
- (3) sponsor:

(Name of Individual Sponsor)

(Name of Requiring Activity)

(City and State)

*(End of Text)*

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance shall be in accordance with Section E of the IDIQ contract.

### **1.0 QUALITY CONTROL**

The Contractor is solely responsible for the quality of services provided. The Contractor is also liable for Contractor employee negligence, and any fraud, waste or abuse. As part of Program Management, the Contractor shall utilize a Quality Control Program to ensure that services are completed in accordance with acceptable principles of internal control, and meet specified, acceptable levels of quality. The Contractor shall establish and maintain a quality management system manual that reflects their quality control program that is approved by Naval Sea Systems Command (NAVSEA) 04X. The Contractor shall submit to the Contracting Officer's Representative (COR) the approved copy of their quality management system and other approved procedures prior to commencing work. Additionally, for special processes such as welding and non-destructive testing (NDT), the contractor shall obtain NAVSEA approval for their processes and procedures as required by the applicable documents and process specifications. The operation of the Quality Control Program must be documented, maintained, and made available to the COR upon request. At a minimum, the Contractor's Quality Control Program shall include an internal quality control and inspection system for required services. The job titles and organizational positions of the individuals who will conduct the inspections must be specified. There shall be a method to identify deficiencies in services that may occur and procedures to correct any deficiency in services that may occur. There shall be a file of information regarding inspections and other quality and internal control actions that documents the purpose of the inspection, the results of the inspection and any corrective action taken as a result of the inspection. Upon request, this file shall be made available to the Government during the period of performance.

### **2.0 QUALITY ASSURANCE**

The Government will monitor the contractor's performance and reserves the right to review services to be provided, including those developed or performed at the Contractor's facilities, to determine conformance with performance and technical requirements. The contractor, not the government, is responsible for management and quality control actions to meet the terms of the contract. Government quality assurance will be conducted on behalf of the Contracting Officer. The COR will be appointed to coordinate the overall quality assurance of technical compliance.

## **CLAUSES INCORPORATED BY FULL TEXT**

### **HQ E-1-0001 INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA**

Inspection and acceptance of all data shall be as specified on the attached Contract Data Requirements List(s), DD Form 1423.

*(End of Text)*

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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	9/21/2012 - 9/20/2015
4001	5/16/2013 - 9/20/2015
4010	9/21/2012 - 9/20/2015
4011	1/31/2014 - 9/20/2015
4020	9/21/2012 - 9/20/2015
4100	11/19/2012 - 9/20/2015
4101	4/24/2013 - 9/20/2015
4102	3/1/2013 - 9/20/2015
4110	5/28/2013 - 9/20/2015
4120	9/21/2012 - 9/20/2015
4200	9/21/2012 - 9/20/2015
4210	9/21/2012 - 9/20/2015
4220	9/21/2012 - 9/20/2015
4300	9/21/2012 - 9/20/2015
4310	9/21/2012 - 9/20/2015
4320	9/21/2012 - 9/20/2015
6000	9/21/2012 - 9/20/2015
6001	1/31/2014 - 9/20/2015
6010	9/21/2012 - 9/20/2015
6011	12/12/2013 - 9/20/2015
6012	1/31/2014 - 9/19/2015
6020	9/21/2012 - 9/20/2015
6100	11/19/2012 - 9/20/2015
6101	4/24/2013 - 9/20/2015
6110	7/2/2013 - 9/20/2015
6111	1/9/2014 - 9/20/2015
6120	9/21/2012 - 9/20/2015
6200	9/21/2012 - 9/20/2015
6210	9/21/2012 - 9/20/2015
6220	9/21/2012 - 9/20/2015
6300	9/21/2012 - 9/20/2015
6310	9/21/2012 - 9/20/2015
6320	9/21/2012 - 9/20/2015

## CLIN - DELIVERIES OR PERFORMANCE

### 1.0 PERIOD OF PERFORMANCE

The period of performance is from 21 September 2012 -- 20 September 2015.

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The periods of performance for the following Items are as follows:

4000	9/21/2012 - 9/20/2015
4001	5/16/2013 - 9/20/2015
4010	9/21/2012 - 9/20/2015
4011	1/31/2014 - 9/20/2015
4020	9/21/2012 - 9/20/2015
4100	11/19/2012 - 9/20/2015
4101	4/24/2013 - 9/20/2015
4102	3/1/2013 - 9/20/2015
4110	5/28/2013 - 9/20/2015
4120	9/21/2012 - 9/20/2015
4200	9/21/2012 - 9/20/2015
4210	9/21/2012 - 9/20/2015
4220	9/21/2012 - 9/20/2015
4300	9/21/2012 - 9/20/2015
4310	9/21/2012 - 9/20/2015
4320	9/21/2012 - 9/20/2015
6000	9/21/2012 - 9/20/2015
6001	1/31/2014 - 9/20/2015
6010	9/21/2012 - 9/20/2015
6011	12/12/2013 - 9/20/2015
6012	1/31/2014 - 9/19/2015
6020	9/21/2012 - 9/20/2015
6100	11/19/2012 - 9/20/2015
6101	4/24/2013 - 9/20/2015
6110	7/2/2013 - 9/20/2015
6111	1/9/2014 - 9/20/2015
6120	9/21/2012 - 9/20/2015
6200	9/21/2012 - 9/20/2015
6210	9/21/2012 - 9/20/2015
6220	9/21/2012 - 9/20/2015
6300	9/21/2012 - 9/20/2015
6310	9/21/2012 - 9/20/2015
6320	9/21/2012 - 9/20/2015

Services to be performed hereunder will be provided at (insert specific address and building etc.)

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**CLAUSES INCORPORATED BY FULL TEXT**

**HQ F-2-0003 DATA DELIVERY LANGUAGE FOR SERVICES ONLY PROCUREMENTS**

All data to be furnished under this contract shall be delivered prepaid to the destination(s) and at the time(s) specified on the Contract Data Requirements List(s), DD Form 1423.

*(End of Text)*



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## SECTION G CONTRACT ADMINISTRATION DATA

Task Order Administration shall be in accordance with the basic contract and the following.

### 1.0 TASK ORDER MODIFICATION:

The contractor shall not perform work that is considered to be outside of the scope of the requirements of this task order without benefit of a fully executed modification issued by the Contracting Officer. For actions being requested by Government personnel other than the Contracting Officer that the contractor considers to be outside of the scope of the requirements of this task order, the contractor shall promptly notify both the Contracting Officer's Representative and the Contracting Officer. No work shall begin until the issue has been resolved.

### 2.0 INSTALLATION CONTRACT LINE ITEM NUMBERS (CLINs)

The Installation CLINs for the four installations are described in detail on Attachment 1: Estimated Labor and Materials, and in Section B.

a. Labor & ODCs: Each installation has separate CLINs for labor and ODCs. The labor costs and ODCs are further divided into two separate CLINs, Planning and Installation.

b. Install #1: Install #1 is the installation that will be awarded with the task order. The award will consist of the following:

- CLIN 4000: Install #1 Labor for Planning
- CLIN 4010: Install #1 Labor for Installation
- CLIN 6000: Install #1 ODCs for Planning
- CLIN 6010: Install #1 ODCs for Installation

### 3.0 CHANGE REQUEST, CONDITION REPORT, DELAY AND DISRUPTION CLINS

Each Installation has Change requests, Condition Reports, Delays and Disruptions CLINs for labor and ODCs. These CLINs are used to fund cost overruns during the installation due to Change Requests, Condition Reports, and Delays & Disruptions. These CLINs will be awarded and used to incrementally fund approved cost overruns. No fee will be paid on any remaining unfunded portion of these CLINs.

### 4.0 INSTALL #1 ORDER PROCEDURES

After award, the Government will issue a Technical Instruction Letter with details on how to proceed with Install #1 IAW Section C. The contractor shall perform the planning functions (i.e. attend meetings, obtain drawings, perform ship check, etc..) IAW Section C. Based on the information obtained in the ship check and after reviewing the most current drawings, the contractor shall submit a revised proposal for the installation portion of the install (CLINs 4010 & 6010) at least 60 days prior to the start of the installation. The contractor shall support a one day proposal review at NUWC Keyport with no more than five attendees which shall include the program manager and AIT lead. The Government will conduct negotiations with the contractor if necessary. During execution of the install, the Change requests, Condition Reports, Delays and Disruptions CLINs (4020 & 6020) will be awarded and incrementally funded as needed.

### 5.0 ORDERING PROCEDURES FOR INSTALLS #2, #3, AND #4

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a. The Government may issue a modification awarding the Planning Labor and ODC CLINs for Installs #2, #3, or #4 (i.e. CLINs 4100 & 6100, 4200 & 6200, or 4300 & 6300). The Government will then issue a Technical Instruction Letter with details on how to proceed with the install IAW Section C.

b. Revised Proposal: After issuance of a modification and Technical Instruction Letter, the contractor shall perform the planning functions (i.e. attend meetings, obtain drawings, perform ship check, etc.) IAW Section C. Based on the information obtained in the ship check and after reviewing the most current drawings, the contractor shall submit a revised proposal for the installation portion of the install (i.e. CLINs 4110 & 6110, 4210 & 6210, or 4310 & 6310) at least 60 days prior to the start of the installation. The contractor shall support a one day proposal review at NUWC Keyport with no more than five attendees which shall include the program manager and AIT lead. The Government may conduct negotiations if necessary with the contractor. The Government may award the installation CLINs upon the conclusion of negotiations. The appropriate Change requests, Condition Reports, Delays and Disruptions CLINs (i.e. CLINs 4120 & 6120, 4220 & 6220, 4320 & 6320) may be exercised and incrementally funded as needed.

#### 6.0 TRAVEL

The Contractor shall be reimbursed for its reasonable actual travel costs in accordance with FAR 31.205-46.

#### CLAUSES INCORPORATED BY FULL TEXT

#### HQ G-2-0002 CONTRACT ADMINISTRATION DATA (NO DATE)

Enter below the address (street and number, city, county, state and zip code) of the Contractor's facility which will administer the contract if such address is different from the address shown on the SF 26 or SF 33, as applicable.

\_\_\_\_\_  
\_\_\_\_\_

*(End of Text)*

#### HQ G-2-0003 CONTRACTING OFFICER'S REPRESENTATIVE (NO DATE)

CONTRACTING OFFICER'S REPRESENTATIVE:	COMMANDER  ATTN: Jeffrey Marsh 610 Dowell Street, Bldg 1050 Keyport, WA 98345 <a href="mailto:Jeffrey.s.marsh@navy.mil">Jeffrey.s.marsh@navy.mil</a> 360-315-3295
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The Contractor shall forward a copy of all invoices to the Contracting Officer's Representative.

*(End of Text)*

#### HQ G-2-0004 PURCHASING OFFICE REPRESENTATIVE (NO DATE)